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Erasmus+ Programme  
of the European Union



  
**DIGCONSUM**

Deliverable IO2  
LMS platform manual

*This work has been funded by the Erasmus+ Programme of the European Union, project "Training Path and OERs for Digitally Competent Consumers", project no. 2018-1-ES01-KA204-050217. The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.*

## Disclaimer

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Project reference number: 2018-1-ES01-KA204-050217.

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# 1. LMS PLATFORM MANUAL

Welcome to the DIGConsum e-learning platform.

- Open your web browser and visit the page <http://www.camis.pub.ro/digconsum/>

The screenshot displays the DIGConsum LMS platform interface. At the top, there is a header with the DIGConsum logo, a European Union flag, and text indicating it is co-funded by the Erasmus+ Programme of the European Union. There are fields for 'Username' and 'Password' with a 'Login' button, and a 'Create new account' link. Below the header is a navigation bar with 'English (en)' and a 'Search courses' field. The main banner features two hands exchanging a credit card and a shopping bag, with the DIGConsum logo and 'Co-funded by the Erasmus+ Programme of the European Union' text. Below the banner, there are sections for 'Available courses' with two course listings: 'Digital competences for European Consumers' and 'Compétences numériques pour les consommateurs européens', both by teacher Sofia Tivoniu. A 'Click to enter this course' button is present for each. A navigation menu on the right shows 'Home' and 'Courses'.

- Start with creating an account first. Click on “Create New Account” on the top right corner. Alternatively, you can click on a course title and from there, select Create New Account.
- The DIGConsum course, allows **access to guests** – i.e. you can access the course modules without registering. If you select this option, you will not be able to complete the quizzes. You will only be able to view the training material and selected resources.

**New account**

▼ Choose your username and password

Username \*

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as %, -, or #

Password \*

▼ More details

Email address \*


Email (again) \*

First name \*

Surname \*

City/town

Country

 [Create my new account](#) [Cancel](#)

- On the next page, please type in your user information and click on the “Create my new account” button
- After that, please check your provided e-mail address for your confirmation e-mail and click on the link, that says “Confirm your account”.
- Your account should be activated immediately.
- Go back to the platform and select the course you are interested in (Click on its title)
- Now you can type in your username, your password and click on the “Login” Button

**Log in**

Username

Password

Remember username

[Log in](#)

[Forgotten your username or password?](#)

Cookies must be enabled in your browser

Some courses may allow guest access

[Log in as a guest](#)

**Is this your first time here?**

For full access to this site, you first need to create an account.

[Create new account](#)

- If you don't want to create a username, you can access your selected course by clicking on the button “Log in as a guest”. Keep in mind that you will not be able to access the module quizzes if you log in as a guest.

- You are now on the start page of the course you have selected. You can read general information related to the course here as well as access the course modules by clicking on their titles. The red arrow shows where you are in the platform, i.e. currently in the English course. You can scroll down for more information and to access all course modules, course quizzes, scenario activities and other helpful resources.

The screenshot displays the LMS interface for the DigConsum course. At the top, there is a dark navigation bar with 'DIGConsum' and 'English (en)'. Below this, the breadcrumb trail reads 'Home > My courses > DIGCONSUM-EN'. A 'Your progress' indicator shows 0% completion. A 'Navigation' sidebar on the right lists various site pages and courses, with 'DIGCONSUM-EN' expanded to show 'MODULE 1. PRE-PURCHASE', 'Module 2 Purchase', and 'Module 3 Post Purchase'. The main content area features a 'Welcome to the DigConsum Course' message, followed by an overview of three modules: 1. Pre-Purchase, 2. Purchase, and 3. Post-Purchase. A 'COPYRIGHT' section mentions the course is licensed under a Creative Commons Attribution-NonCommercial 4.0 International License. A pre-assessment quiz is available, and a 'Platform User Manual' is linked. The 'MODULE 1. PRE-PURCHASE' section is highlighted, showing 'Unit 1.1 Browsing, searching and filtering information on goods and services'. Under this unit, three items are listed: 'Click here to go through the training material for 1.1', 'Quiz Unit 1.1 - Answer the questions related to this unit and test your knowledge', and 'Scenario 1.1 Browsing, searching and filtering information on goods and services'. A 'Unit 1.2 Evaluating and comparing information on goods and services' is partially visible at the bottom.

- Once you have selected the module you are interested in taking, click on its title. A new window will open. For example, below the module accessed is 1.1 and the related window is open.

Home > My courses > DIGCONSUM-EN > MODULE 1. PRE-PURCHASE > Click here to go through the training material for...

## Click here to go through the training material for 1.1

This unit presents information to help you browser and filter data as you search the internet for goods and services. It also promotes critical thinking.

Number of attempts allowed: Unlimited  
Number of attempts you have made: 1  
Grade for attempt 1: 0%  
Grading method: Highest attempt  
Grade reported: 0%

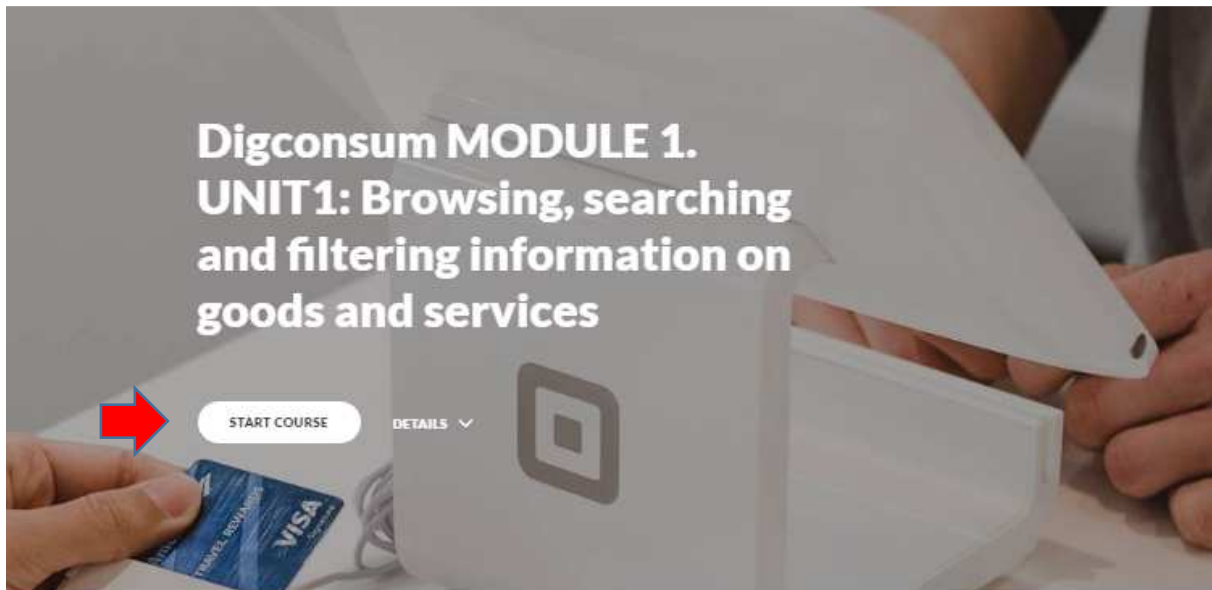
Mode:  Preview  Normal

**Enter**

**Navigation**

- Home
- Dashboard
- Site pages
- My courses
  - DIGCONSUM-EN
    - Participants
    - Competencies
    - Grades
    - General
    - MODULE 1. PRE-PURCHASE
      - Click here to go through the training material for...
      - Quiz Unit 1.1 - Answer the questions related to th...
      - Scenario 1.1 Browsing, searching and filtering inf...
      - Click here to go through the training material for...
      - Quiz unit 1.2 - Answer the questions related to th...
      - Scenario unit 1.2 Evaluating and comparing informa...

- Click “Enter” to open the module (New window will open which is scrollable and resizable)
- Give the page a second to load. Once loading has finished, click on “Start course”



Training course on digital competences for consumers

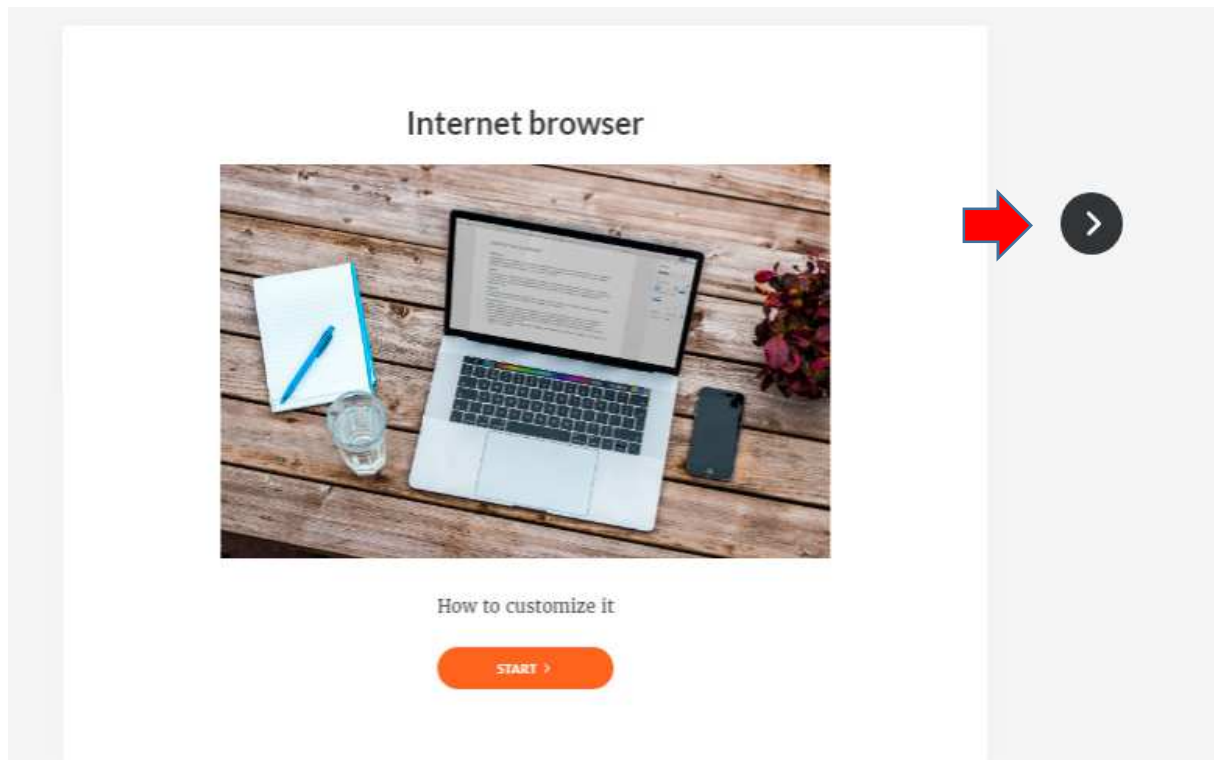
- The first chapter opens. Read all the chapters carefully, to complete the course. You can scroll the page down by using the sidebar or your mouse wheel.



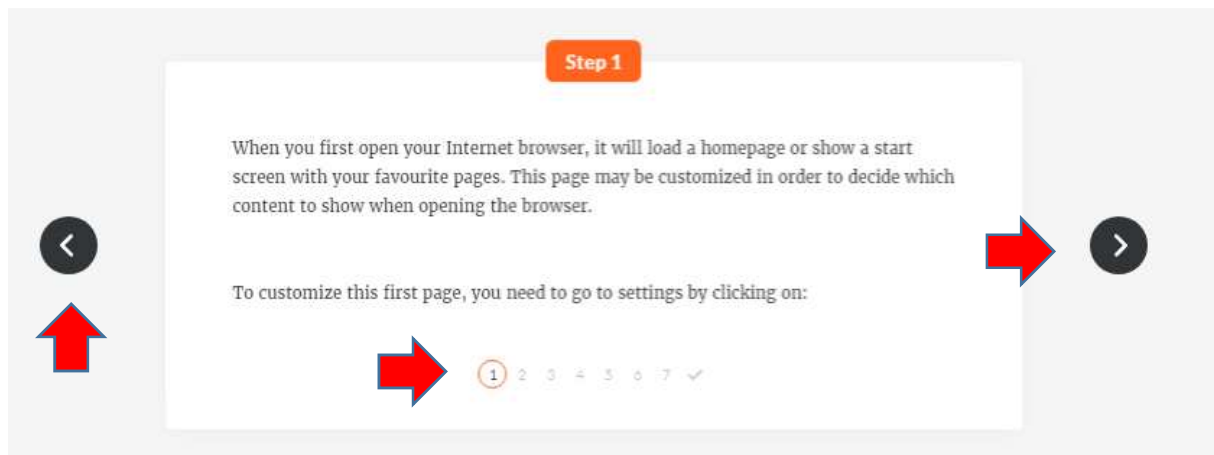
- When you arrive at the bottom of a chapter, click below the chapter on the title of the next chapter to open it. You can navigate or jump to another chapter by clicking on chapter title in the left-hand bar.

The screenshot displays the DigConsum LMS interface. On the left, a sidebar contains the following items: 'Summary' (checked), 'Introduction', '1. Browsers', '2. Search engines', '3. Filters', and 'Questionnaire'. Three red arrows point to the 'Introduction', '2. Search engines', and '3. Filters' items. The main content area shows a list of items: 'a. Introduction', 'b. Advanced search in Google', and 'c. Filtering in big retailers and small shops'. Below this is a 'Learning objectives' section with four numbered items: '1. Understand how browsers work', '2. List different search engines', '3. Conduct searches online with different search engines', and '4. Use filters to narrow down your search'. A box below the objectives contains the text: 'Estimated duration: 60 minutes' and 'Evaluation: Assessment questionnaire of 5 multiple choice questions'. At the bottom, a navigation bar shows 'Lesson 2 - Introduction' with a red arrow pointing to it.

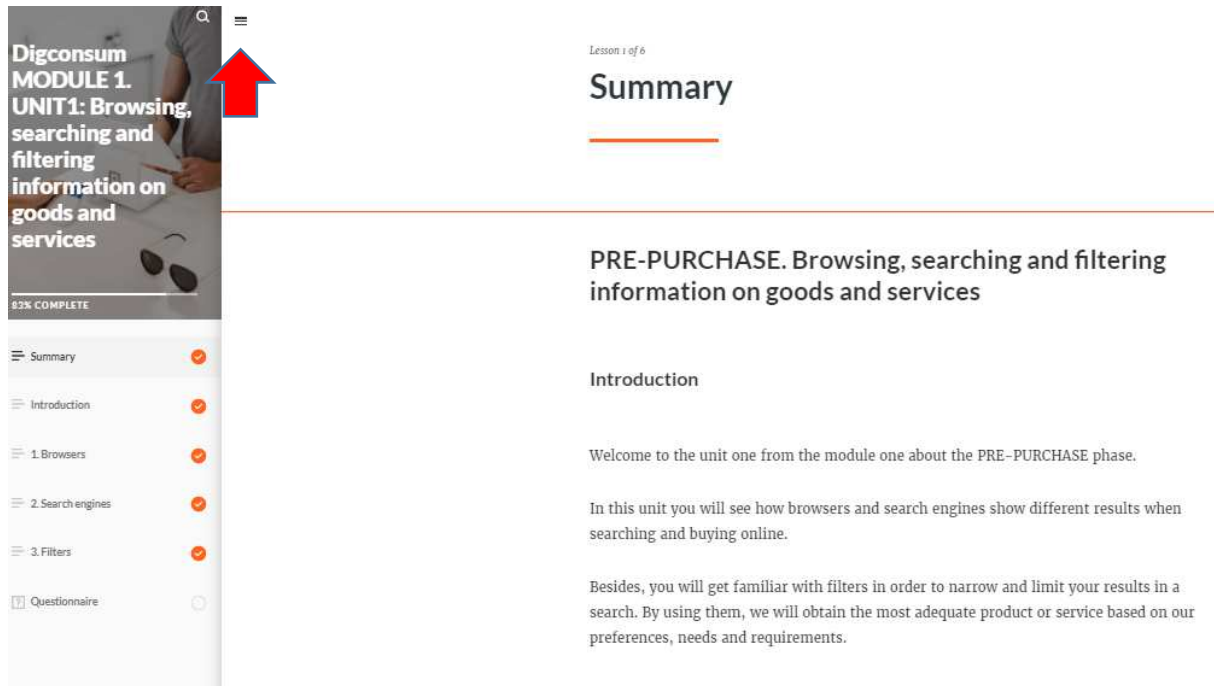
- When an icon, a button or a text field appears, click on it to gain extra information



- You can navigate between textfields with the arrow buttons or with navigation numbers.



- If you need more space to read the chapter, you can scroll up and click on the 3 bars button, to collapse the navigation bar on the left-hand side. Click on it again, if you want to open the navigation bar again.



The screenshot displays the LMS interface. On the left, a module window is open, showing the course title 'Digconsum MODULE 1. UNIT 1: Browsing, searching and filtering information on goods and services' and a progress indicator '83% COMPLETE'. Below the title is a list of navigation items: 'Summary', 'Introduction', '1. Browsers', '2. Search engines', '3. Filters', and 'Questionnaire'. A red arrow points to the hamburger menu icon in the top right corner of this window. On the right, the main content area shows the 'Lesson 1 of 6 Summary' page. The page title is 'PRE-PURCHASE. Browsing, searching and filtering information on goods and services'. Below the title is an 'Introduction' section with the following text: 'Welcome to the unit one from the module one about the PRE-PURCHASE phase. In this unit you will see how browsers and search engines show different results when searching and buying online. Besides, you will get familiar with filters in order to narrow and limit your results in a search. By using them, we will obtain the most adequate product or service based on our preferences, needs and requirements.'

- To close the module window, click on the X at the top right corner. You will return to the main course page.

Similarly, you can access the module quizzes and extra resources on the main course page.

Enjoy your learning.